

Technical Infrastructure Plan



Personnel:

The Technical Infrastructure plan is administered and maintained by the Tom P. Haney Technical College administrator over facilities. The school's Instructional Network Technician and Media Specialist are the initial point of contact for assistance with technology issues. Routine technology needs are met by the Instructional Network Technician. Requests are entered via the Bay District Schools Help Desk online portal. BDS MIS department ensures

- the privacy, safety, and security of data within institutional networks
- computer system and network reliability
- emergency backups for all technical services

Privacy, Safety, and Security of Data within Institutional Networks:

Tom P. Haney Technical College utilizes Bay District Schools' Management Information System (MIS) to oversee and manage all technology hardware and software for technical infrastructure needs dealing with privacy, safety, and security of data. Software such as FOCUS and other products self-limit access through the use of district-assigned user levels and password security. BDS MIS Department ensures computer system and network reliability. Job descriptions detail responsibilities.

Ensures Emergency Backups:

There are redundant systems in place in case of emergency or system failure which are managed by BDS MIS.

Evaluation of Plan

The plan is emailed annually to all staff for review. Revisions are made as needed. The MIS Director provides annual documentation of reviews and updates to the technical infrastructure related to the school.

Availability of Plan

The plan is made available to administration, faculty, and staff on the digital V drive which is accessible to all school staff and is emailed to all staff annually with requests for review and suggestions. Students are provided basic information about the plan during Student Orientation on Canvas. The plan is housed on the school's website for constant access and is revised as needed.