



Tom P. Haney Technical College Practical Nursing Program

3016 Hwy 77, Panama City, FL 32405

(850) 767-5500 Main Line / (850) 212-3210 Director of Nursing

Course Syllabus

Program Title: Practical Nursing

Program Code: H170607

Accreditations: Council on Occupational Education (COE), Southern Association of Colleges and Schools

Program Format: In-Person | Lab | Clinical Rotations

Program Duration: 12 months (Full-time)

Total Hours: ~1350 hours (Theory + Clinical)

Instructors: To be announced

Instructor hours: 7:30am – 3:00pm

Instructor contact information: email - (instructor id) @bay.k12.fl.us, Phone: (850) 767-5500

Course Philosophy

We believe that the School of Practical Nursing is a justifiable and essential part of Career and Technical Education.

We believe that every person has the right to choose a vocation and be given the opportunity to succeed commensurately with his or her aptitude and ability.

We believe selected men and women, who meet the requirements for entrance and potential career success, should be considered for the School of Practical Nursing.

We believe in a democratic environment, which provides for individual growth with equal opportunity, so that each student may develop his or her talents to the optimum capacity through self-expression.

We believe the student is an essential part of the health team dedicated to maintaining the health of society.

We believe the student should function with a problem-solving approach consistent with their assigned and assumed responsibilities.

We believe the student should recognize his/her role as a member of the health team through cooperation and communication with other workers.

We believe that closely related planned experiences in theory and practice must be provided by the faculty so the students will develop skills, knowledge, understanding, attitudes and appreciations toward job satisfaction and personal attainment.

We believe that teaching is guiding, directing, and leading the learners through the curriculum based on past experiences.

We believe learning is an individual activity; therefore, the student is responsible for carrying on these activities involved.

We believe the graduate of the School of Practical Nursing should be aware of his/her responsibilities in continuing learning through self-education and membership in appropriate career-related organizations.

We believe that provisions should be made for planned, continuous evaluation of the curriculum in order to measure the effectiveness in achieving the objectives of the program and in meeting the needs of the students.

Course Description

The Practical Nursing program is a comprehensive and hands-on training program designed to prepare students for a rewarding career as a Licensed Practical Nurse (LPN). This program combines classroom instruction, laboratory practice, and supervised clinical experiences to develop the essential knowledge, skills, and attitudes needed to provide safe, effective, and compassionate nursing care.

Students will learn core concepts in anatomy and physiology, pharmacology, medical-surgical nursing, maternal-child health, mental health, and geriatric care. Emphasis is placed on developing critical thinking, communication, and clinical judgment skills in real-world healthcare settings.

Upon successful completion of the program, graduates will be eligible to sit for the National Council Licensure Examination for Practical Nurses (NCLEX-PN) and enter the workforce as competent, entry-level practical nurses in hospitals, long-term care facilities, clinics, and other healthcare environments.

Program Objectives

Upon completion of this program, students will be able to:

Be prepared to function within the definition and framework of the role specified by the Florida State Board of Nursing, Nurse Practice Act, and the Department of Education Curriculum Framework.

Be prepared to function as responsible and accountable members of the health care team concerned with basic therapeutic, rehabilitative, and preventive care for people of all ages and cultural diversities in various stages of dependency.

Be prepared to function as safe and competent practitioners, with the knowledge to perform a specific skill, assess the patient, formulate a nursing diagnosis, perform the procedure, and evaluate the results.

Course Sequence and Content

Theory Hours: Monday-Friday 7:30am – 2:30pm, Haney Campus in Building 3 Nursing Department

Clinical Hours: Monday, Thursday, Friday 6:30am – 12:45pm, locations to be assigned

PRN 0098: Practical Nursing Foundations I

Total Hours: ~ 300

Focus: Core concepts, anatomy, and introductory skills

Course Title	Hours	Type
Health Care Basics	45	Theory / Lab
Anatomy & Physiology	50	Theory
Geriatrics	24	Theory / Clinicals
Basic Nursing I	95	Theory / Lab / Clinicals
Emergency	30	Theory / Lab
Nutrition	18	Theory

Lab Practice: 36 hours

Clinical Practice: 63 hours

Clinical Sites: Long-term care, Community and Public Health facilities, County Schools

Evaluation: Simulation Performance and Skills Check-Offs, Clinical Performance and Competencies Check-Offs, Case studies, Exams, Projects and Presentations

PRN 0099: Practical Nursing Foundations II

Total Hours: ~ 300

Focus:

Course Title	Hours	Type
Basic Nursing II	145	Theory / Lab / Clinical
Life Span	18	Theory
Mental Health Concepts	37	Theory / Clinical
Pharmacology	46	Theory / Clinical
Community Health & Personal Wellness	12	Theory
Introduction to Medical Surgical Nursing	42	Theory / Clinical

Clinical Practice: ~ 129 hours

Clinical Sites: Long-term care, Behavioral Health Care, Medical-Surgical units within Acute Care Facilities, Physical Rehabilitation Facilities, Community and Public Health Facilities

Evaluation: Simulation Performance and Skills Check-Offs, Clinical Performance and Competencies Check-Offs, Case studies, Exams, Projects and Presentations

PRN 0290: Medical-Surgical Nursing I

Total Hours: ~ 300

Focus: Advanced med-surg, specialties, patient care coordination

Course Title	Hours	Type
Cardiovascular / Circulatory disease / disorders	32	Theory / Clinical
Respiratory disease / disorders	21	Theory / Clinical
Musculoskeletal disease / disorders	18	Theory / Clinical
Endocrine disease / disorders	18	Theory / Clinical
Integumentary / Sensory disease / disorder	21	Theory / Clinical

Clinical Practice: ~ 190 hours

Clinical Sites: Medical-Surgical and Specialty units within Acute Care Facilities, Physical Rehabilitation Facilities

Evaluation: Clinical Performance and Competencies Check-Offs, Employability Evaluations, Case Studies, Exams, Projects and Presentations

PRN 0291: Medical-Surgical Nursing II

Total Hours: ~ 300

Focus: Advanced med-surg, specialties, patient care coordination

Course Title	Hours	Type
Gastrointestinal disease / disorders	24	Theory / Clinical
Neurological Nursing disease / disorders	27	Theory / Clinical
Urinary disease / disorders	18	Theory / Clinical
Reproductive disease / disorders	21	Theory / Clinical

Clinical Practice: ~ 210

Clinical Sites: Medical-Surgical and Specialty units within Acute Care Facilities, Physical Rehabilitation Facilities

Evaluation: Clinical Performance and Competencies Check-Offs, Employability Evaluations, Case Studies, Exams, Projects and Presentations

PRN 0690: Comprehensive Nursing & Transitional Skills

Total Hours: ~ 150

Focus: Role Development, Leadership, Licensure Prep

Course Title	Hours	Type
Obstetrics and Newborn	58	Theory / Clinical
Pediatrics	62	Theory / Clinical

Course Title	Hours	Type
Transitional/ Employability Skills	30	Theory / Clinical

Clinical Practice: ~ 83 hours

Clinical Sites: Medical-Surgical and Specialty Units with Acute Care Facilities

Evaluation: Clinical Performance and Competencies check-offs, Employability Evaluations, Case studies, Exams, Projects and Presentations

Attendance:

The Practical Nursing Program is governed by the State Board of Nursing and is based on a total of 1350 clock hours needed to successfully complete the program, and be eligible to sit for the National Council Licensure Examination (NCLEX). Each student is allotted 30 hours total for the entirety of the program that may be used for missed class or clinical time. Excused absences or medical notes will not allot back the missing time.

If a student is going to be late or is not going to attend class or clinicals, the student must inform the nursing department as soon as possible of the absence or tardiness.

Grading Scale

Grade Percentage

A	90–100%
B	80–89%
C	77–79%
F	Below 77%

Note: Students must maintain a 77% minimum in all nursing courses to remain in the program.

Dress Code:

Students are required to wear the appropriate designated uniform, shoes and socks to class and to clinicals. Scrub jackets must match the same color of the uniform.

Hair should be clean and pulled up off the collar with a hair accessory close to the natural color of the hair. Hair cannot be dyed with any color that is not a natural hair color.

No jewelry shall be worn with the exception of a plain wedding band and a plain black, blue or white watch with a time face and second hand. (No decorative bands or smart watches are allowed in either classroom or clinical setting)

Nails will be clean and trimmed. They will not be any longer than the tip of the finger, no polish, fake nails, gel or dip is allowed on the nails at any time.

For further details about Dress Code: refer to the Tom P. Haney Technical College Practical Nursing Program Policy Handbook

Required Textbooks, Equipment & Resources

- **Fundamentals for Nursing** (ATI Edition 11.0)
- **Pharmacology for Nurses** (ATI Edition 9.0)
- **PN Adult Medical Surgical Nursing** (ATI Edition 12.0)
- **Nutrition for Nursing** (ATI Edition 8.0)
- **PN Mental Health Nursing** (ATI Edition 12.0)
- **PN Maternal Newborn Nursing** (ATI Edition 12.0)
- **PN Pediatric Nursing** (ATI Edition 12.0)
- **Nursing Leadership and Management** (ATI Edition 9.0)
- **Access code to ATI on-line learning modules**
- **Black or Blue Stethoscope**
- **Black or Blue Sphygmomanometer (Blood pressure cuff)**
- **Penlight**
- **Black, Blue or White watch with a face and second hand**

For further required supplies: refer to the Tom P. Haney Technical College Practical Nursing Program Policy Handbook

Practical Nursing Policies and Procedures

For further details of the Policy and Procedures of the Practical Nursing Program: refer to the Tom P. Haney Practical Nursing Program Policy and Procedures Manual.

Licensure

Program Credential Awarded: Diploma

Licensure: Licensed Practical Nurse

Upon completion of the Practical Nursing Program, graduates will receive a diploma of completion from Tom P. Haney Technical College and will be eligible to apply for the **NCLEX-PN** exam through the State Board of Nursing.

Passing the NCLEX-PN is required to obtain licensure as a **Licensed Practical Nurse**.

Basic Skills Requirement for Program Completion

The goal of Tom P. Haney Technical College's Practical Nursing program is to prepare students to provide safe nursing care and for eligibility to take the state board examination to become a Licensed Practical Nurse. In order to be a program completer, students must finish all required skills (determined by Florida Department of Education curriculum frameworks) with a satisfactory performance and a score of no less than 77 on each unit exam and prior to and during their rotations in the clinical area. **Students must also meet one of the Basic Skills Testing Exemptions OR earn a passing score on an accepted Math test as well as an accepted Language OR Reading test.**

All students will take the CASAS Math and Reading exams within the first six weeks of enrollment. Passing CASAS scores in Math and/or Reading qualify to meet the Basic Skills Requirement. Students who have not already met the Basic Skills Requirement and do not earn qualifying scores on the initial CASAS test(s) must complete remediation in Essential Education Math and/or Reading to qualify to retest. Success Academy Instructors will support and track progress for students who need remediation and coordinate with the Nursing Department for retesting according to Florida Department of Education guidelines. **The Basic Skills Requirement must be met prior to the last day of the program in order to be a program completer and be referred to take the state board examination.**

Work Based Learning Objectives

Clinical Requirements: Students

- CPR Certification (BLS for Healthcare Providers)
- Health Clearance (physical exam, TB test, immunizations)
- Background Check and Drug Screen

Students will not be permitted to attend clinicals without the appropriate documentation on file.

Professionalism:

Punctuality: Arrive on time. students arriving 30 minutes late will not be allowed access to clinical rotation

Appearance: Wear clean, approved uniform with name badge, proper footwear and good hygiene

Attitude: Show respect to patients, staff and peers

Confidentiality: Follow HIPPA guidelines strictly

Critical skills:

Safe Practice: Perform skills within the scope of practice for Practical Nursing Students and only with instructor or RN supervision.

Documentation: Chart accurately, timely, and according to facility standards

Vital signs & Assessments: Accurately collect and report patient data, recognize abnormal findings

Communication:

With nurses & staff: communicate clearly and professionally

With patients: Use therapeutic communication techniques, be empathetic and respectful

SBAR Format: Use SBAR (Situation, Background, Assessment & Recommendation) when reporting patient information

Accountability:

Mistakes: Report errors or near – misses immediately

Take Initiative: Seek learning opportunities, offer help, and volunteer to try new tasks

Time Management: Prioritize tasks effectively, complete duties within the assigned timeframe

Clinical Requirements: School – Work-Based Activities

Facilities with agreements:

Ascension Sacred Heart Bay: 615 Bonita Ave., Panama City, FL 32401

Encompass Health Rehabilitation Hospital: 1847 Florida Ave., Panama City, FL 32405

VITAS Healthcare: 3611 Transmitter Rd., Panama City, FL 32404

Tallahassee Memorial Healthcare: 1300 Miccosukee Rd., Tallahassee, FL 32308

Pruitt Health: 3212 Jenks Ave., Panama City, FL 32405

St. Andrew's Community Medical Center, Inc.: 3101-B Hwy 98, Panama City, FL 32401

Emerald Coast Behavioral Hospital: 1940 Harrison Ave., Panama City, FL 32405

Community Health and Rehabilitation: 3611 Transmitter Rd., Panama City, FL 32404

Facility Expectations:

Learning Environment:

- A safe and supportive environment for students to practice under supervision
- Orientation to the facility, including policies, safety procedures, infection control, and emergency protocols
- Opportunities to observe, practice, and develop clinical skills relevant to their level of training

Supervision & Mentorship:

- Access to qualified nursing staff (preceptors, clinical instructors, or mentors) who guide and evaluate students
- Appropriate supervision depending on the student's competency level
- Constructive feedback on performance

Resources & Access:

- Access to equipment, supplies, and technology necessary for learning (patient charts, electronic health records, PPE)
- Space for students to study, prepare or document
- Exposure to a variety of patient care experiences to meet curriculum requirements

Professional Integration:

- Clear communication about student roles, scope of practice, and responsibilities
- Inclusion in the healthcare team, while ensuring patient safety
- Respectful treatment and professional recognition as learners

Patient Safety & Confidentiality:

- Policies ensuring students' activities are within their scope of practice
- Safeguards so students are not asked to perform tasks beyond their competence without supervision
- Emphasis on ethical practice, patient dignity and confidentiality (HIPAA or local equivalents)

Legal & Institutional Requirements:

- Compliance with agreements made with Tom P. Haney Technical College Practical Nursing Program and its regulatory bodies.
 - Ensuring liability coverage, occupational health requirements (vaccinations) and security clearances are met
 - Documentation for attendance, evaluations and clinical hours
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